**Diversity, Equity, and Inclusion Committee**

Date: February 9, 2018 | Begin: 9:30–11:00 a.m. | Location: B237 | Recorder: Jenelle Vader

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| **COMMITMENTS** |
| **Complete?** | **Date** | **Who** | **What** | **Promised To** | **When** |
|[x]  01/12 | Jaime  | Email professional development opportunities to the committee. | Committee | 01/19 |
|  |
| **Topic/Item** | **Facilitator** | **Allotted Time** | **Key Points****Provide 50 words or less on expected outcome** | **Category** |
| 1. **Welcome & Agenda Review**
 | John | 5 minutes |  | [ ]  Discussion[ ]  Decision[ ]  Advocacy[x]  Information |
| 1. **Finalize Charter**
 | Jaime | 25 minutes | * Finish definitions
* Review and approve Charter
 | [x]  Discussion[x]  Decision[ ]  Advocacy[ ]  Information |
| 1. **D, E, I Considerations**
 | John | 25 minutes | * Review and identify considerations that are within the committee’s scope
 | [x]  Discussion[ ]  Decision[x]  Advocacy[x]  Information |
| 1. **Brainstorming Session – Diversity Training**
 | Jaime | 30 minutes | * What and where is training currently happening
* What could be happening

  | [x]  Discussion[ ]  Decision[ ]  Advocacy[ ]  Information |
| 1. **Review commitments and discuss campus sharing**
 | Group | 5 minutes | * Presidents’ Council
* College Council
* Committee Website
 | [x]  Discussion[x]  Decision[ ]  Advocacy[ ]  Information |
| **Future Agenda Items Diversity, Equity, and Inclusion Committee Meetings** |
| **Topic/Item** | **Facilitator** | **Key Points****Provide 50 words or less on expected outcome** | **Category** |
|  |   |  |  |
| **Upcoming Meeting Dates** | **Start Time** | **End time** | **Location** |
| Friday, February 23, 2018 | 9:30 a.m. | 11:00 a.m. | B237 |
| Friday, March 9, 2018 | 9:30 a.m. | 11:00 a.m. | B237 |